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*Adrienne J. Tissier, Chair*  
San Mateo County

April 12, 2016

*Amy Rein Worth, Vice Chair*  
Cities of Contra Costa County

Addendum No. 2

*Tom Azumbrado*  
U.S. Department of Housing  
and Urban Development

to

**REQUEST FOR QUALIFICATIONS**

**ELECTRONIC PAYMENT SECTION CONSULTANT ASSISTANCE 2016 - 2019**

*Tom Bates*  
Cities of Alameda County

dated March 16, 2016

*David Campos*  
City and County of San Francisco

Dear Consultant:

*Dave Cortese*  
Santa Clara County

*Bill Dodd*  
Napa County and Cities

This letter is Addendum No. 2 to the Request for Qualifications for Electronic Payments Section Consultant Assistance, dated March 16, 2016, as amended by Addendum No. 1 dated April 6, 2016 (collectively, the "RFQ"). Where text is revised, deleted text is shown in strike-through format; added text is *italicized*. The RFQ is revised as follows:

*Dorene M. Giacopini*  
U.S. Department of Transportation

*Federal D. Glover*  
Contra Costa County

*Scott Haggerty*  
Alameda County

*Anne W. Halsted*  
San Francisco Bay Conservation  
and Development Commission

*Steve Kinsey*  
Marin County and Cities

*Sam Liccardo*  
San Jose Mayor's Appointee

*Mark Luce*  
Association of Bay Area Governments

*Jake Mackenzie*  
Sonoma County and Cities

*Joe Pirzynski*  
Cities of Santa Clara County

*Jean Quan*  
Oakland Mayor's Appointee

*Bijan Sartipi*  
State Business, Transportation  
and Housing Agency

*James P. Sperring*  
Solano County and Cities

*Scott Wiener*  
San Francisco Mayor's Appointee

*Vacant*  
Cities of San Mateo County

*Steve Heminger*  
Executive Director

*Ann Flemer*  
Deputy Executive Director, Policy

*Andrew B. Fremier*  
Deputy Executive Director, Operations


<u>Addendum Item</u>	<u>Reference</u>	<u>Change</u>		
1	RFQ, Cover Letter; third paragraph.	Interested firms must submit an original and five (5) copies, as well as one electronic PDF version (on USB drive) of their SOQ by <b>4:00 p.m. on April 14, Wednesday, April 20, 2016</b> in accordance with the instructions contained in the RFQ.		
2	RFQ, Section V, CONSULTANT SELECTION TIMETABLE, Page 6	<table><tr><td><b>4:00 p.m., Thursday, April 14, Wednesday, April 20, 2016</b></td><td><b>Closing date/time for receipt of SOQs.</b></td></tr></table>	<b>4:00 p.m., Thursday, April 14, Wednesday, April 20, 2016</b>	<b>Closing date/time for receipt of SOQs.</b>
<b>4:00 p.m., Thursday, April 14, Wednesday, April 20, 2016</b>	<b>Closing date/time for receipt of SOQs.</b>			
3	RFQ Section VI, SUBMITTAL OF SOQ, Page 6	Interested firms must submit an original and five (5) copies, as well as one electronic PDF version of their SOQ together with required electronic form(s) on a flash/USB drive, by <b>4:00 p.m. on Thursday, April 14, Wednesday, April 20, 2016.</b>		
4	RFQ, APPENDIX D, <u>Form of Contract</u> , Article 14; first paragraph, page 35.	Alternate language for CONSULTANTS that are Limited Liability Companies and similar entity types that are not subject to GAAP:  <i>CONSULTANT SHALL MAINTAIN AN ACCOUNTING SYSTEM, FULL AND ADEQUATE BOOKS, RECORDS AND ACCOUNTS IN ACCORDANCE WITH GENERALLY ACCEPTED ACCOUNTING PRACTICES.</i>		

The remaining provisions of the RFQ remain unchanged. In the event of a conflict between this Addendum and the previous version(s), this Addendum takes precedence.

Requests for clarification and exceptions and answers regarding the RFQ are enclosed with this Addendum as Question and Answer Document No. 4.

Any questions concerning this addendum to the RFQ should be directed to Stephen Abbanat, Project Manager, at [Clipperprocurements@mtc.ca.gov](mailto:Clipperprocurements@mtc.ca.gov).

Sincerely,

DocuSigned by:  
  
8584B49D6DE64E9...  
Andrew B. Fremier  
Deputy Executive Director

SH:MG

**Attachment**

J:\CONTRACT\Procurements\Operations & Support Svcs\RFQs\Clipper\EPS Consultant Assistance 2015\Addenda and Q&A\Addendum 2\2016 Bench Procurement Addendum No2 final.doc

QUESTION AND ANSWER DOCUMENT NO. 4, dated 4/12/2016  
 REQUESTS FOR CLARIFICATION, MODIFICATION, AND EXCEPTIONS  
 ELECTRONIC PAYMENS SECTION CONSULTANT ASSISTANCE RFQ 2016 - 2019

	RFQ REFERENCE	QUESTION/EXCEPTION REQUEST	RESPONSE
1	RFQ, Section VII, Item F4, Page 10	Is there a specific number of references a firm should provide?	<i>There is no specific number of references required.</i>
2	RFQ, APPENDIX D, <u>Form of Contract</u> , Page 35	As a limited partnership, our firm is not required to comply with GAAP. The financial statements are prepared in accordance with the Partnership Agreement, Bylaws, and Operating Method Accounting Policies and Guidelines, primarily utilizing the accrual method of accounting. Where not otherwise prescribed, U.S. Generally Accepted Accounting Principles (GAAP) are applied. Please address.	<i>See Addendum No. 2, Item 4</i>